



CANBANK COMPUTER SERVICES LTD

(A Subsidiary of CANARA BANK)

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RFQ for Supply, Installation, Configuration & Commissioning of Servers & Data Migration

Bid Details in Brief

| Sl. No. | Description | Details |
|---|---|--|
| 1. | RFQ No. and Date | CCSL//R&T/RFQ/02/2020-21 dt. 24.07.2020 |
| 2. | Brief Description of the RFQ | RFQ for Supply, Installation, Configuration & Commissioning of Servers & Data Migration |
| 3. | Address for Communication and Submission of Quotation. | CANBANK COMPUTER SERVICES LIMITED, NO. 218, J P ROYALE, 1 ST FLOOR, 13 TH CROSS, MALLESWARAM, BANGALORE - 560 003 Tel - 080-23469661 /2 Email: raghuveer@ccsl.co.in Vice President - Projects, CCSL, Bangalore |
| 4. | Date of Issue | 24/07/2020, Friday |
| 5. | Last Date of Submission of Quotation | 03/08/2020, Monday, up to 3.00 PM |
| 6. | Date and time opening of Eligibility Criteria and Commercial (Price) Bid | 03/08/2020, Monday @ 3.30 PM |
| 7. | NOTE : | If any Bidder wants to study the environment proposed with regards to the complete deployment, a request may be made out immediately to visit our office. Contact person Mr. Pratham Prabhu - 9840691771. |
| This document can be downloaded from CCSL's website http://ccsl.co.in | | |

1. About CCSL

Canbank Computer Services Limited (CCSL), promoted by PSU Banks, established in 1994 with a vision to offer Software solutions for the Banking Fraternity and Financial Institutions. CCSL has also a division for Share Transfer Registry (R & T). The Registered Office is in Bangalore with Service Centres Pan-India for ATM Services. It is IT Subsidiary of Canara Bank.

2. Objective of this RFQ

In order to facilitate fast track deployment of new applications and meet urgent needs of our projects we, propose to shortlist vendors for procuring Servers with specified configuration as per Section 9 in the RFQ at a fixed cost.

3. Scope of Work

The scope of the proposed RFQ is for **Supply, Installation, Configuration & Commissioning of Servers & Data Migration** as per technical specifications provided in Annexure- 1 in the RFQ at a Fixed Cost along with Onsite support during the **Warranty period of 3 years** from the date of installation, completion and acceptance. These Servers would be deployed in CCSL HO at Malleswaram, Bangalore & Client Office at Bangalore. Bidders should also provide comprehensive onsite AMC for 4th & 5th year after expiry of warranty with response time of 4 hours and resolution time of 8 hours. Initial requirement will be for 02 Servers.

4. Data Migration (OPTIONAL)

Presently, we have Three Software packages working on Three different Servers.

- a. **Oracle 9i Package:** Front end D2K and Backend Oracle 9i, Operating System is Windows 2000 Server. **Data Size: 60 GB.**
- b. **Oracle 11g Database:** Front end ASP.net / C# Back end: Oracle 11g. Operating System is Windows Server 2008 R2 Standard Edition. **Data Size: 20 GB & Divident Recon Package, Data Size: 10 GB.**
- c. Signatures of Customers captured in Windows 2000 Server in One Hard disk. **Data Size is 75 GB.**

5. **Single Point of Contact** The selected Bidder shall appoint a single point of contact, with whom CCSL will deal with, for any activity pertaining to the requirements of this RFQ.

6. Eligibility Criteria

The Eligibility Criteria are furnished below:

1. The bidder should be a Company / Firm registered since the **last three years**.
 - a) In case the Bidding Company is the result of a merger / acquisition, at least one of the merging companies should have been in operation for at least 3 years as on date of submission of the bid.
2. The bidder should have minimum **Annual Turnover of Rs. 1 Crore each** during the **last three financial years i.e. 2017-18, 2018-19 and 2019-20 (Audited Balance Sheet to be enclosed)**
3. The bidder should not be currently blacklisted by any bank / institution in India.
4. The bidder should be authorized to Quote for the OEM products and support as per the Technical Specifications of this RFQ.

7. The Bidding Document

RFQ shall mean Request for Quotation. The Bidder is expected to examine all instructions, forms, terms and conditions and technical specifications in the Bidding document. Submission of a bid not responsive to the Bidding Document in every respect will be at the Bidders risk and may result in the rejection of its bid without any further reference to the bidder.

8. Content of Bidding Document

The Bid shall be in 2 separate envelopes, **Envelope- A and Envelop- B**.

9. Period of Validity of Bids

Bids shall remain valid for a period of 30 days after the date of bid opening.

CCSL reserves the right to reject a bid valid for a period shorter than 30 days as non-responsive, without any correspondence.

10. Signing of Bid

The Bid shall be signed by the Bidder or a person or persons as the case may be, duly authorized to sign on behalf of the Bidder. All pages of the bid to be signed by the Authorized Signatory.

11. Submission of Bid

Envelope bidding process. The Bid shall be prepared in 2 different envelopes, Envelope A, Envelope B. Each of the 2 Envelopes shall then be sealed and put into an outer envelope marked as **“Request for Quotation for Supply, Installation & Commissioning of Servers & Data Migration”**

12. Right to Reject, Accept/Cancel the bid

CCSL reserves the right to accept or reject, in full or in part, any or all the offers without assigning any reason whatsoever.

13. Bid Evaluation Process

The Bid Evaluation will be carried out in 2 stages: Stage 1 – Envelope A “ i.e. Eligibility Criteria and Envelope B i.e. Price Bid. Only those Bidders who have submitted all the required forms and papers and comply with the eligibility criteria will be considered.

14. Opening of Bids

Bids will be opened in 2 stages: Stage 1 – In the first stage the Eligibility bid i.e. Envelope A” will be opened. Envelope B will be opened for qualified bidders only as part of the process for finalizing the Price.

15. Notification of Award / Purchase Order

After selection of the L1 bidder, and after obtaining internal approvals and prior to expiration of the period of Bid validity, CCSL will issue Purchase Order to the selected Bidder. Once the selected Bidder accepts the P.O, the selected Bidder has to complete the Supply, Installation and Commissioning of the Servers including Data Migration within 15 days from the date of Purchase Order.

16. Key Deliverables:

Hardware – Installation, Configuration & Management

Licenses & Software - Installation, Configuration & Management

Data Migration – Data Migration, Configuration & Testing and User Acceptance.

17. Delivery schedule and location

- Delivery of Servers should be within 3 weeks from acceptance of Purchase Order.
- Installation and commissioning/completion should be within 1 week from acceptance of P.O.
- Data Migration and Configuration should be completed within 1 week from the acceptance of P.O.
- If the Delivery of Hardware, exceeds 25 days from the date of Purchase Order, then penalty @ Rs. 1,000/- per day will be levied.

18. Payment Terms

- a. For Hardware, Invoice has to be submitted along with Hardware delivery and **payment will be released within 7 days from the date of Invoice.**
- b. For License, Invoice will be sent with License **and payment will be released within 7 days.**
- c. For Migration and Implementation activities :
10% on the day of commencement of the activity,
90% after completion of Implementation / successful migration of data.

19. Payment Mode

By way of Cheque or Online transfer to the account of the successful Bidder.

20. Delivery Address:

Bangalore:

Canbank Computer Services Limited

RTA Division, No. 218, J P Royale, 1st Floor

13th Cross, Sampige Road

Malleswaram, BANGALORE – 560 003

Installation Certificate for each installation should be signed by CCSL and the Bidder.

21. Post-warranty Hardware Maintenance / AMC

The successful bidder shall provide comprehensive on-site maintenance (AMC) of the hardware / software with back to back support with the OEM, for a period of 2 years, after expiry of the warranty period of 3 years. The successful bidder should provide necessary documents to CCSL to confirm that they have executed similar contract with respect to the OEM.

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Annexure = 1: Technical Specifications for Servers

Please find mentioned below the technical specifications of the required Servers:-

| Sr. No | Area | Quantity | Specification |
|--------|--|----------|---|
| 1 | Make | | <ul style="list-style-type: none"> • Bidder to specify 2 Model |
| 2 | Model | | <ul style="list-style-type: none"> • Bidder to specify |
| 3 | Processor | 2 | Intel @ Xeon Processor 4 Core, 3.0 Ghz |
| 4 | Chipset | 2 | Intel @ Series Chipset |
| 5 | Memory | 2 | 8 GB RAM |
| 6 | Drive Bays | 2 | 1 TB SATA 7.2 K RPM LFF DS HDD |
| 7 | NIC | 2 | 1 GB NIC |
| 8 | Form Factor | 2 | TOWER Server |
| 9 | Operating System | 2 | WinSvr STD Core 2019 SNGL OLP 16 Lic NL Core Lic |
| 10 | User Cals | 5 | WinSvr CAL 2019 SNGL OLP NL User CAL |
| 11 | Microsoft SQL Server Standard Edition | 2 | SQL Svr Std 2019 SNGL OLP NL |
| 12 | MS SQL CAL License. | 5 | SQL CAL 2019 SNGL OLP NL Dvc CALS |
| 13 | One Time Server Implementation and configuration, Support, Scope of work includes OS Installation, Active Directory and User creation, Rights and access to users. | One Time | One Time implementation and Setup |

Signature of the Bidder's Authorized Representative with Seal:

Date:

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Data Migration (OPTIONAL)

| | | |
|----|---|----------|
| 1. | VM Creation in NEW Server using Hyper V and Oracle 9i data Migration from OLD Server. | One Time |
| 2. | Installation of D2K package. | One Time |
| 3. | VM Creation in NEW Server using Hyper V, Signature Data transfer from Old Server to New Server. | One Time |
| 4. | SQL Server Installation, Patch Management. | One Time |

Signature of the Bidder's Authorized Representative with Seal:

Date:

Annexure II - Bidder Information (Bidder's Letter Head)

| Details of the Bidder Organization | | | | |
|--|--|---|---------|---------|
| 1 | Name of the Bidder | | | |
| 2 | Address of the Bidder | | | |
| 3 | Constitution of the Company (Public Ltd / Pvt Ltd) | | | |
| 4 | Details of Incorporation of the Company. | | | |
| 5 | Goods & Services Tax (GST) Registration Numbers | | | |
| 6 | Permanent Account Number (PAN) | | | |
| 7 | City | | | |
| 8 | State | | | |
| 9 | Pin Code / State Code | | | |
| 10 | GSTIN Number | | | |
| 11 | HSN Number | | | |
| 12 | Name & Designation of the contact person to whom all references shall be made regarding this RFQ | | | |
| 13 | Telephone No. (Cell # and Landline # with STD Code) | | | |
| 14 | E-Mail of the contact person: | | | |
| 15 | Fax No. (with STD Code) | | | |
| 16 | Website | | | |
| 17 | Major Customer / Clients | Enclose details of customers along with P.O Copy | | |
| Financial Details (as per audited Balance Sheets) (in Cr) | | | | |
| 18 | Year | 2017-18 | 2018-19 | 2019-20 |
| 19 | Net worth | | | |
| 20 | Turn Over | | | |
| 21 | Profit after TAX (PAT) | | | |

**** (Audited Balance Sheet copy to be enclosed)**

Signature of the Bidder's Authorized Representative with Seal:

Date:

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Annexure = III: BILL OF MATERIAL

CCSL//R&T/RFQ/02/2020-21 dated 24/07/2020 (Bidder's Letter head)

Line Item Wise Prices

(Details of all line items of the Commercial Bid, including AMC charges)

| Line Item | Item Name / Part No | Description | Unit Price including 3 year warranty | 4th Year AMC | 5th Year AMC | Sub Total | Quantity | Total Price |
|-----------|---------------------|-------------|--------------------------------------|--------------|--------------|-----------|----------|-------------|
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| | GRAND TOTAL | | | | | | | |

(Total Price in Words)

Signature of the Bidder's Authorized Representative:

Date: